

Appendix A

Planning Process Documentation

- ✓ Agendas/Attendance
- ✓ Plan Contributors
- ✓ Letter to SHMPC
- ✓ Public Notice
- ✓ Mitigation Actions – STAPLEE Review

Plan Contributors

Flood Forecasting & Warning Systems

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Climatological Interests

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Seismic and Related Interests

John E. Ebel, Ph.D. Director, Weston
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Transportation and Roads

Edward E. Kyle, P.E. Assist. Admin, NHDOT
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David E. Powelson, Chief, Existing Bridge
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Edward L. Chase, P.E., Director, Public
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NH Department of Resources and Economic Development

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NH Office of Emergency Management

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Mead Herrick , Chief, Operations Section

Michael Poirier, Assistant Planning Chief,
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Greg Champlin Natural Hazards
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Jane Hubbard, Flood Mitigation Assistance

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**New Hampshire
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Regional Planning Commissions

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Civil Air Patrol

Captain Ronald A Hemond, Director of
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Mead Herrick, Wing Disaster Preparedness
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Volunteer Organizations Active in Disaster (VOAD)

Walter Brown

American Red Cross

Betsy C. Fitts, Director of Emergency Services

NH Association of Broadcasters

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Maj. Charles Welch, Military Support to Civil Authority (Retired)
SFC David R. Stevens, Phys Security

NH Division of Historical Resources

Nancy A. Dutton, Director, NH Div. Of Historical Resources
James L. Garvin, State Architectural Historian
Linda Ray Wilson, Deputy State Historic Preservation Officer

Fish and Wildlife

Phillip Morrison, Biologist, U.S. Fish & Wildlife
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Bradley Ray, Lead Snow Ranger, Gorham, NH
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Ed Fratto, Director

**New England Floodplain Managers and
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W. Louis Sidell, Jr., Maine NFIP Coordinator
Michele Steinberg, Secretary

STATE OF NEW HAMPSHIRE
Inter-Department Communication

DATE Tuesday, April 19, 2005

AT(OFFICE) NHOEM

MEMORANDUM FOR: Hazard Mitigation Committee Members

FROM: Michael Poirier

SUBJECT: State Hazard Mitigation Plan

It has been a long time since the Hazard Mitigation Committee has been convened, either in-person or electronically. Some of you on this email list are new and have never served on the committee. I thank you for your time in reading and responding to this letter.

The Federal Emergency Management Agency (FEMA) has implemented new and improved guidelines for our State Hazard Mitigation Plan (2000). Now that many communities and states have experience with developing Mitigation Plans, FEMA has developed the "best of the best" model and guideline for creating a State Hazard Mitigation Plan. Consequently, we are required to review our existing plan and implement all new requirements and processes.

This is where our State Hazard Mitigation Committee comes in to play. The Office of Emergency Management, with assistance from Jane Hubbard, a hazard mitigation consultant, will be coordinating and developing the updated plan, however not without the input of the Committee. We are asking that you take part in the following:

- 1) Review and comment on the Natural Hazards identified in the current State Hazard Mitigation Plan;
- 2) Review and comment on your agency's Resource Profile;
- 3) Review and comment on the Mitigation Projects identified in the current State Hazard Mitigation Plan; and
- 4) Participate in a meeting to review the Final Draft Hazard Mitigation Plan to be produced by March of 2003.

I would like to do most of our work and communication via the internet and email. With that said, I would direct you to the following site to view the 2000 Hazard Mitigation Plan for New Hampshire, <http://www.nhoem.state.nh.us/mitigation/default.htm>. At this page you will see

Sections I –IV, which identify the Natural Hazards. To view the Mitigation Projects currently identified in the Plan, using the window on the left, scroll down to “Hazard Mitigation Goals and Objectives”. You may also view some of the Resource Profiles on this site but not all are online. Therefore, I will be sending you a copy of the Profile for your agency in the mail. If you are unable to access any of the above information please contact me at mpoirier@nhoem.state.nh.us or Jane Hubbard at jhubb_99@yahoo.com and we will forward a hard copy to you.

Due to the rapid timeline of this project I ask that you review this material and submit your comments by February 4, 2003. Even if do not have any substantial changes, please submit your concurrence so that we have records for our files.

With your essential contribution to this process we can ensure that the State of New Hampshire has developed a Mitigation Plan that demonstrates our commitment to reducing the risks from natural hazards and should serve as a guide for all levels of State decision makers.

I thank you for your commitment to this matter and look forward to working with you in the upcoming months.

PUBLIC NOTICE OF STATE HAZARD MITIGATION PLAN UPDATE

We need your help! The New Hampshire Office of Emergency Management is embarking on an initiative to update the 2000 State Hazard Mitigation Plan. The purpose of the Plan is to provide an overview of the Natural Hazards that impact the State and to outline the State's plan for the mitigation of damages that may be associated with these events. The Plan reveals in detail how the State will address planning for natural hazard and reduce the impact of those hazards.

The Federal Emergency Management Agency (FEMA) has implemented new and improved guidelines for our State Hazard Mitigation Plan (2000). Now that many communities and states have experience with developing Mitigation Plans, FEMA has developed the "best of the best" model and guideline for creating a State Hazard Mitigation Plan. Consequently, we are required to review our existing plan and implement all new requirements and processes.

With your essential contribution to this process we can ensure that the State of New Hampshire has developed a Mitigation Plan that demonstrates our commitment to reducing the risks from natural hazards and should serve as a guide for all levels of State decision makers.

We believe this effort is an investment that will enhance and strengthen the economic structure and long-term stability of our State regardless of when a disaster strikes.

Your opinions are important to us. Please take the time to review the 2000 State Hazard Mitigation Plan on line at www.nhoem.state.nh.us under the Hazard Mitigation section. If you are unable to access the document online please contact Mike Poirier, State Hazard Mitigation Officer, at 603-271-2231 or via email at mpoirier@nhoem.state.nh.us to obtain a copy.

**State Hazard Mitigation Team Meeting
June 22, 1999
AGENDA**

1. Presentation of Statewide Generator Fleet
2. Review of HMGP Projects/Application
3. Discussion of Draft 409 Plan

ATTENDANCE

Woody Fogg	Director/Office of Emergency Management
John Shaughnessy	SHMO/ Office of Emergency Management
Steve Doyon	NH DES – Dam Bureau
Ed Kyle	NH Dept. of Transportation
Bud Nelson	Dept. of Resources & Economic Development

**State Hazard Mitigation Team Meeting
October 16, 1998
AGENDA**

1. Discussion of Draft 409 Plan
2. NH Division of Historical Resources – input on past disasters
3. NH – DHR – input on historical resources
4. Discussion of mitigation projects related to DHR

ATTENDANCE

Woody Fogg	Director/Office of Emergency Management
John Shaughnessy	SHMO/ Office of Emergency Management
John Knott	FEMA Hazard Mitigation Officer
James Garvin	NH DHR
Linda Ray Wilson	NH DHR
Nancy Dutton	NH DHR

**State Hazard Mitigation Team Meeting
September 24, 1998
AGENDA**

1. Review of Draft State Hazard Mitigation Plan
2. USGS input on State 409 Plan
3. NH DES input on State 409 Plan
4. Wetlands Board input on State 409 Plan
5. Discussion of Projects for State 409 Plan

ATTENDANCE

John Shaughnessy	SHMO/ Office of Emergency Management
Brian Mrazik	USGS – New Hampshire Office
Ken Kettinring	NH DES
Gary Springs	NH DES
Steve Doyon	NH DES – Dam Bureau
Sandy Krystal	NH DES - Wetlands

Mitigation Action – STAPLEE Review

Mitigation Action	S Social	T Technical	A Administrative	P Political	L Legal	E Economic	E Environmental
Facilitate the development of the NHBEM Microwave communications system and integration of Emergency Communications Statewide	+	-	+	-	+	-	+
Support the installation of regionally and locally significant staff gauges and other such monitoring equipment as determined to be necessary by local EMDs, Road Agents etc.	+	+	+	+	+	-	+
Support the New Hampshire Department of Resources and Economic Development in the implementation of the State's Forest Fire Plan and related Plans and authorities toward the development of cost effective Wildland Fire Hazard Mitigation measures	+	+	+	+	+	-	+
NHBEM will work with NHDOT, the NH National Guard, other State agencies, local communities and interested parties to implement a Fleet of mobile standby generators to be stored and maintained at various National Guard Armories around the State	+	-	-	+	+	-	+
Establish reliable power generation systems for existing EAS facilities including redundant stand alone power generation systems as indicated.	+	+	-	+	+	-	+
The State will closely support local communities, with assistance from the RPCs, in the creation of local Mitigation Plans	+	+	+	+	+	-	+
Support the integration of existing, upgraded and new gauges in real time Weston Observatory	+	-	+	+	+	-	+
Identify ideal NOAA Weather transmitter locations and alternates that will provide at least 90% signal reception to the State	+	-	+	+	+	-	+
Support the Dam Bureau in the cost-effective upgrade of State-owned dams for the purpose of optimizing operational controls and the mitigation of the effects of Floods	+	+	+	+	+	-	+
Provide for workshops in Hazard Mitigation aimed at Dam Safety and maintenance to municipal dam owners	+	+	+	+	+	+	+
Organize and train Road Agents, EMDs and "Skywarn" etc. volunteers in affected areas in ice monitoring activities that will enhance the NH-CRREL database	+	-	+	+	+	-	+

Mitigation Action	S Social	T Technical	A Administrative	P Political	L Legal	E Economic	E Environmental
Facilitate the review of existing Emergency Operation Plans for potential enhancement with respect to Natural and Manmade Hazards Mitigation initiatives	+	+	+	+	+	+	+
Develop a strategy for Mapping existing sensitive natural resources as may be impacted by the various hazard types in a GIS format useful in Hazard Mitigation, project approval and for use in future DFOs	+	+	+	+	+	-	+
Assist the State's Historic Preservation (SHPO) Officer and the NH Division of Historical Resources (NHDHR) in efforts to inventory, catalogue and assess the State's Archeological and Historical treasures (including buildings, dams, bridges etc.)	+	+	+	+	+	-	+
Continue to work with the State's Hazard Mitigation Team to select projects which are cost beneficial and address the State's Hazard Mitigation Goals and Objectives	+	+	+	+	+	+	+
Provide for training in Floodplain Management and the development of local policies and procedures which may facilitate responsible use of designated Floodplain areas	+	+	+	+	+	+	+